

Salisbury District Council
The Council House, Bourne Hill, Salisbury, SP1 3UZ

Officer to contact: Arabella Davies 01722 434250

Notice

A meeting of **The Western Area Committee**
Will be held at **Bishopstone Village Hall, Bishopstone**
On **Thursday 20th May 2004 at 4.30 p.m.**

(A map showing the location of the Village Hall is set out overleaf)



Richard Sheard
Chief Executive

11th May 2004

IMPORTANT NOTES

1. **Speaking Rights:** Members of the public wishing to address the Committee upon any of the matters set out within Part 2 (Planning Matters) of the Agenda should contact Arabella Davies, the Area Co-ordinator, before the meeting (preferably two working days before) on 01 722 434250, who can provide a guidance leaflet and answer queries you may have.
2. **Running Order and Timings:** The running order of the Agenda (including individual Planning Applications) is at the discretion of the Chairman and may not always follow the sequence as listed in the Agenda. In order to ensure you are present during the consideration of a particular Agenda Item (wherever it may appear on the list of Items to be considered), Councillors and members of the public are advised to be present at the meeting from the commencement of the meeting as set out above.
3. **Maps:** All maps are reproduced from Ordnance Survey mapping with the permission of the Controller of Her Majesty's Stationary Office © Crown Copyright. Unauthorised reproduction infringes Crown Copyright and may lead to prosecution or civil proceedings

**PART I
PROCEDURAL & COMMITTEE BUSINESS**

	Time allocation (Approx)
<p>1. Apologies: To receive any apologies for absence</p> <p>2. Public Statement/Question Time Fifteen minutes will be set aside to allow members of the public to ask questions or to make statements relating to the Western Area. Anyone wishing to ask a question should contact Arabella Davies, Area Co-ordinator, who will provide advice and a leaflet explaining how Public Question Time works. (A public question time form is attached to this agenda)</p> <p><i>Contact Officer: Arabella Davies, Salisbury District Council (01722) 434250</i></p> <p>3. Councillor Statement/Question Time: Fifteen minutes will be set aside to allow Councillors to ask questions or to make statements relating to the Western Area of Salisbury District. A Councillor wishing to ask a question (or make a statement) under this Agenda Item is required to submit their question (or statement) to the relevant contact officer (see below) no less than 7 working days in advance of the Committee meeting date. A question may be asked (or a statement made) on any matter which falls within the terms of reference of the Western Area Committee and the Member asking the question (or making the statement) is entitled to ask one supplementary question (or make one supplementary statement) without notice.</p> <p>The 7 working day advance submission requirement may be relaxed should the Chairman consider a question (or statement) to be of an urgent nature.</p> <p>Contact Officer: Arabella Davies, Salisbury District Council (01722 434250)</p> <p>4. Minutes of the last Meeting: To approve the minutes of the ordinary meeting held on 22nd April 2004 (previously circulated).</p> <p>5. Declarations of Interest: To receive declarations of interest from District Councillors, County Councillors, Parish Councillors and officers present.</p> <p>6. Chairman's Announcements: To receive any announcements.</p>	<p>15 MINS</p> <p>4.30 pm to 4.45 pm (approx)</p>

**PART 2
PLANNING MATTERS**

	Time allocation (Approx)
<p>7. Wilton, Mere and Tisbury Community Area Plans To receive a presentation from the Partnership Team Manager</p> <p>Contact Officer: Lindsey Brown, Partnership Manager, Tel 01722 434641</p>	<p>45 mins (approx)</p> <p>4.45pm to 5.30pm</p>
<p>8. Planning Applications: To consider the planning applications set out in the attached report of the Head of Development Services. Please note that a schedule of site visits will be circulated separately.</p> <p><i>The lead officer at committee is there to advise on matters of policy and to present the overview. If members have a detailed question to ask, as a result of reading a report, they are requested to contact the relevant case officer, prior to the meeting, so unnecessary deferrals can be avoided.</i></p> <p>Background Papers (see reports for details)</p> <p>Contact Officer: (see reports for details).</p>	<p>2 ½ HOURS (approx)</p> <p>5.30pm to 8.00pm</p>

**PART 3
COMMUNITY MATTERS**

	Time allocation (Approx)
<p>9. New Licensing Regime – Licensing Committee To consider the attached report of the Legal Services Manager. Also attached for Members’ information is a copy of the report that went to Cabinet on 3rd March 2004.</p> <p>Contact Officer – Susan Tovey, Legal Services Manager, Tel 01722 434250</p>	<p>5 mins (approx)</p> <p>8.00pm to 8.05pm</p>
<p>10. Recommendations of the SWAG Review Panel – Tranche I 2004/05 To consider the attached report of the Western Area Co Ordinator.</p> <p>Contact Officer - Arabella Davies, Western Area Co-Ordinator, Tel 01722 434250</p>	<p>10 mins (approx)</p> <p>8.00pm to 8.10pm</p>
<p>11. Request for Discretionary Funding from East Knoyle Parish Council A request has been received from East Knoyle Parish Council for £450 from the Western Area Committee’s discretionary budget to cover the cost of an application for registration as an Industrial Provident Society.</p> <p>Attached for Members’ information is a copy of the letter received from Mr Shipman, Parish Clerk to East Knoyle outlining the Parish Council’s intention to establish a community shop and post office.</p> <p>Contact Officer - Arabella Davies, Western Area Co-Ordinator, Tel 01722 434250</p>	<p>5 mins (approx)</p> <p>8.10pm to 8.15pm</p>
<p>12. Appointment of Members to the SWAG Review Panel Since the Council has now entered a new municipal year, Members are requested to consider the membership of the SWAG Review Panel. Membership includes the Chairman and Vice-Chairman of the Western Area Committee, together with two District Councillors and one Deputy for those occasions where a Member of the Review Panel is unable to attend.</p> <p>Current Members are the Chairman and Vice-Chairman of the Western Area Committee, Councillors Brown-Hovelt, Mrs Spencer and Hooper (Deputy)</p> <p>For information the next Review Panel will meet on 25 August to consider grant requests received in the second tranche of this financial year 2004/2005.</p> <p>Thereafter, the Review Panel meeting for Tranche 3 will be on 19th January 2005.</p> <p>Nominations are therefore sought for two District Councillors plus one Deputy to form part of the Western Area Committee SWAG Review Panel.</p>	<p>5 mins</p> <p>8.15pm to 8.20pm</p>
<p>13. Matters, if any, which the Chairman decides, should be considered as a matter of urgency.</p>	<p>None Notified</p>